

## MISTLEY PARISH COUNCIL

### AUDIT CHECKLIST

This audit is carried out with the following requirements:

In accordance with the current Financial Regulations	✓
Risk Assessments	✓
Fraud Guidelines	✓

Date: <i>25-10-2021</i>	
Auditor: <i>Valeriu Pestky</i>	Signed: <i>V.Pestky</i>
Clerk / Responsible Finance Officer:	Signed:
Period Checked: <i>1-4-21 to 30-9-21</i>	

Areas Checked:					
Cheques / Stubs	x				
Invoices	✓				
Reconciliation	✓				
Expenditure	✓				
Income	✓				
VAT	✓				
Bank Statements	✓				
Paying-In Book	x				

End of Year:					
Accounts					
Audit Form					
Reconciliation					
Assets					

Contracts placed during 3-month period:	

**Comments**