



# MISTLEY PARISH COUNCIL

*Clerk to the Council: Susan Clements Assoc. CIPD FSLCC (CILCA)*

29 Castle Road, Hadleigh, Suffolk, IP7 6JP Tel. 07982 507584

email: [mistleyparishclerk@gmail.com](mailto:mistleyparishclerk@gmail.com)

Website: [www.essexinfo.net/mistleypc](http://www.essexinfo.net/mistleypc)

6<sup>th</sup> April 2020

## INVOICE

The Welcome Home Trust

### Payment due – 2019-2020 - £2045

|  |                        |
|--|------------------------|
| Contribution to Insurance Premium for yea          | £1,000.00              |
| Contribution to professional Play Area Inspection  | £ 45.00                |
| Contribution to Grounds Maintenance costs for year | £1,000.00              |
| <b>Total Invoice Payable</b>                       | <b><u>£2045.00</u></b> |

BACS Payments:-

|              |                        |
|--------------|------------------------|
| Account Name | Mistley Parish Council |
| Sort Code    | 20-22-67               |
| Account No   | 50252220               |

Payment please by the 6<sup>th</sup> May 2020 please to avoid any administration charges being incurred.

.....*Susan Clements* .....  
Responsible Finance Officer (RFO)