

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** appear in the column headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a credit and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative numbers.

Name of smaller authority: Mistley Parish Council

County area (local councils and parish meetings only): Essex

### Financial Year Ending 31st March 2020

Prepared by (Name and Role): Susan Clements - Parish Clerk/Responsible Financial Officer

Date: 31/03/2020

	£	£
<b>Balance per bank statements as at 31/3/19:</b>		
Current a/c 50252220	18,715.6	
Deposit a/c 60264520	33,206.5	
Deposit a/c 10136174	5,962.4	
[add more accounts if necessary]		
account 1		
account 2		
account 3		
account 4		
account 5		
account 6		
account 7		
account 8		
		<b>57,884.5</b>
Petty cash float (if applicable)	-	-
<b>Less: any un-presented cheques as at 31/3/20 (enter these as negative numbers)</b>		
item 1	0.00	
item 2		
item 3		
item 4		
item 5		
item 6		
item 7		
item 8		
Add: any un-banked cash as at 31/3/20	-	
		<b>57,884.5</b>
<b>Net balances as at 31/3/20 (Box 8)</b>		<b>57,884.5</b>